

# 2020 <br> Operating Budget 

## Adopted

June 19, 2019

Amended
May 13, 2020

## Board of Directors

Teresa Duke<br>Chairman

Craig Dunlap
Secretary
Lovie Whyte
Brownie Utley
Sid Fryer
Lisa Foree, RTA
County Tax Assessor/Collector
Bud Black, RPA/CTA/RTA
Chief Appraiser

## 2020 Operating Budget

| Division I Personal Services |  |  |  |  |
| :---: | :--- | ---: | ---: | ---: |
| Account | Category | Adopted <br> 2020 | Amended | Change |
| $01-6100$ | Employee Salaries | 554,700 | 554,700 | 0 |
| $01-6107$ | Auto Allowances | 91,650 | 91,650 | 0 |
| $01-6112$ | Communications Allowances | 4,800 | 4,800 | 0 |
| $01-6111$ | Longevity Pay | 12,500 | 12,500 | 0 |
| $01-6101$ | Employee Retirement | 89,590 | 89,590 | 0 |
| $01-6102$ | Employee Medicare | 9,620 | 9,620 | 0 |
| $01-6103$ | Employee Health Insurance | 164,240 | 164,240 | 0 |
| $01-6104$ | TWC Unemployment | 2,570 | 2,570 | 0 |
| $01-6105$ | Workman's Comp Insurance | 2,800 | 2,800 | 0 |
| $01-6106$ | Professional Dues | 3,910 | 3,910 | 0 |
| $01-6109$ | Board of Directors | 2,100 | 2,100 | 0 |
| $01-6110$ | Ag Advisory Board | 200 | 200 | 0 |
| Totals for Division I | $\mathbf{9 3 8 , 6 8 0}$ | $\mathbf{9 3 8 , 6 8 0}$ | $\mathbf{0}$ |  |

## Division II Supplies

| Account | Category | Adopted <br> 2020 | Amended | Change |
| :---: | :--- | ---: | ---: | ---: |
| $01-6200$ | Postage | 20,000 | 20,000 | 0 |
| $01-6201$ | Public Notices | 4,500 | 4,500 | 0 |
| $01-6202$ | General Office Supplies | 25,000 | 25,000 | 0 |
| $01-6203$ | Subscriptions | 5,660 | 5,660 | 0 |
| $01-6204$ | Software Maintenance | 4,370 | 4,370 | 0 |
| Totals for Division II | $\mathbf{5 9 , 5 3 0}$ | $\mathbf{5 9 , 5 3 0}$ | $\mathbf{0}$ |  |


| Division III Contracts |  |  |  |  |
| :---: | :--- | ---: | ---: | ---: |
| Account | Category | Adopted <br> 2020 | Amended | Change |
| $01-6300$ | Equipment Lease | 18,530 | 18,530 | 0 |
| $01-6301$ | Mineral/Utility/Industrial Appraisal | 212,500 | 212,500 | 0 |
| $01-6304$ | CAMA Software License/Website Maintenance | 37,580 | 37,580 | 0 |
| $01-6305$ | Mapping Services | 32,000 | 32,000 | 0 |
| $01-6306$ | Internet Services | 9,840 | 9,840 | 0 |
| $01-6307$ | Service Agreements | 2,740 | 2,740 | 0 |
| Totals for Division III | $\mathbf{3 1 3 , 1 9 0}$ | $\mathbf{3 1 3 , 1 9 0}$ | $\mathbf{0}$ |  |

Division IV General Services

| Account | Category | Adopted <br> 2020 | Amended | Change |
| :---: | :--- | ---: | ---: | ---: |
| $01-6400$ | Insurance | 2,400 | 2,400 | 0 |
| $01-6401$ | Equipment Maintenance | 1,500 | 1,500 | 0 |
| $01-6402$ | Financial Auditor | 6,000 | 6,000 | 0 |
| $01-6403$ | Notary \& Financial Bonds | 350 | 350 | 0 |
| $01-6404$ | Building \& Grounds Maintenance | 11,840 | 11,840 | 0 |
| $01-6406$ | Travel \& Training | 15,810 | 15,810 | 0 |
| $01-6407$ | Utilities | 15,310 | 15,310 | 0 |
| Totals for Division IV | $\mathbf{5 3 , 2 1 0}$ | $\mathbf{5 3 , 2 1 0}$ | $\mathbf{0}$ |  |


| Division V Equipment Purchase |  |  |  |  |
| :---: | :---: | ---: | ---: | ---: |
| Account | Category | Adopted <br> $\mathbf{2 0 2 0}$ | Amended | Change |
| $01-6500$ | Equipment Purchase | 2,500 | 2,500 | 0 |
| Totals for Division V | $\mathbf{2 , 5 0 0}$ | $\mathbf{2 , 5 0 0}$ | $\mathbf{0}$ |  |


| Division VI Contingency |  |  |  |  |
| :---: | :--- | ---: | ---: | ---: |
| Account | Category | Adopted <br> $\mathbf{2 0 2 0}$ | Amended | Change |
| $01-6600$ | Contingency | 10,000 | 10,000 | 0 |
| $01-6602$ | Fund Balance - CAMA Software Update Reserve | 0 | 0 | 0 |
| $01-4010$ | Fund Balance - Unrestricted | 17,394 | 18,934 | 1,540 |
| $01-4008$ | Fund Balance/Entity Payment Reserve | 0 | 25,174 | 25,174 |
| Totals for Division VI | $\mathbf{2 7 , 3 9 4}$ | $\mathbf{5 4 , 1 0 8}$ | $\mathbf{2 6 , 7 1 4}$ |  |


| Division VII Litigation |  |  |  |  |
| :---: | :--- | ---: | ---: | ---: |
| Account | Category | Adopted <br> 2020 | Amended | Change |
| $01-6700$ | Litigation Fees \& Legal Expense | 250,000 | 250,000 | 0 |
| Totals for Division VII | $\mathbf{2 5 0 , 0 0 0}$ | $\mathbf{2 5 0 , 0 0 0}$ | $\mathbf{0}$ |  |


| Division VIII Appraisal Review Board |  |  |  |  |
| :---: | :--- | ---: | ---: | ---: |
| Account | Category | Adopted <br> $\mathbf{2 0 2 0}$ | Amended | Change |
| $01-6801$ | ARB Meeting Expense | 8,100 | 8,100 | 0 |
| $01-6802$ | ARB Litigation \& Legal Expense | 1,000 | 1,000 | 0 |
| $01-6803$ | ARB Travel \& Training | 1,650 | 1,650 | 0 |
| Totals for Division VIII | $\mathbf{1 0 , 7 5 0}$ | $\mathbf{1 0 , 7 5 0}$ | $\mathbf{0}$ |  |

## Division Recap

|  | Adopted <br>  <br>  <br> 2020 | Amended | Change |  |
| :--- | :--- | ---: | ---: | ---: |
| Division I | Personal Services | 938,680 | 938,680 | 0 |
| Division II | Supplies | 59,530 | 59,530 | 0 |
| Division III | Contracts | 313,190 | 313,190 | 0 |
| Division IV | General Services | 53,210 | 53,210 | 0 |
| Division V | Equipment Purchase | 2,500 | 2,500 | 0 |
| Division VI | Contingency | 27,394 | 54,108 | 26,714 |
| Division VIII | Litigation | 250,000 | 250,000 | 0 |
| Division VIII ARB | 10,750 | 10,750 | 0 |  |
| Grand Total | $\mathbf{1 , 6 5 5 , 2 5 4}$ | $\mathbf{1 , 6 8 1 , 9 6 8}$ | $\mathbf{2 6 , 7 1 4}$ |  |

## Actual 2020 Cost Share

Calculated using 2019 adopted tax rates.

|  | Adopted | Proposed <br> Amended | Change |
| :--- | ---: | ---: | ---: |
| Budget | $1,655,254$ | $1,681,968$ | 26,714 |
| Less Estimated Interest \& Other Income | $-3,000$ | $-3,000$ | 0 |
| Less Fund Balance CAD Earnings | $-17,389$ | $-18,929$ | $-1,540$ |
| Less Fund Balance CAD Earnings to MAPPING | $-12,000$ | $-12,000$ | 0 |
| Less Unassigned Fund Balance | $-20,000$ | $-20,000$ | 0 |
| Less Entity Payment Reserve | $-32,000$ | $-32,000$ | 0 |
| Less Entity Payment Reserve for 2021 | 0 | $-25,174$ | $-\mathbf{- 2 5 , 1 7 4}$ |
| Less Litigation Fund Payment Credit | $\mathbf{- 2 7 0 , 0 0 0}$ | $\mathbf{- 2 7 0 , 0 0 0}$ | $\mathbf{0}$ |
| Total to be collected from entities for $\mathbf{2 0 2 0}$ | $\mathbf{1 , 3 0 0 , 8 6 5}$ | $\mathbf{1 , 3 0 0 , 8 6 5}$ | $\mathbf{0}$ |


| Entity | 2019 Tax Levy | Percentage of Total | Proposed <br> Amended | Quarterly Payment | Adopted | Change |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Freestone County | 9,316,134 | 0.2208540 | 287,301.24 | 71,825.31 | 287,301.24 | 0.00 |
| Fairfield City | 955,396 | 0.0226492 | 29,463.56 | 7,365.89 | 29,463.56 | 0.00 |
| Streetman City | 36,756 | 0.0008714 | 1,133.52 | 283.38 | 1,133.52 | 0.00 |
| Teague City | 934,088 | 0.0221441 | 28,806.44 | 7,201.61 | 28,806.44 | 0.00 |
| Wortham City | 259,299 | 0.0061471 | 7,996.56 | 1,999.14 | 7,996.56 | 0.00 |
| Buffalo ISD | 806,659 | 0.0191232 | 24,876.64 | 6,219.16 | 24,876.64 | 0.00 |
| Fairfield ISD | 12,045,467 | 0.2855572 | 371,471.36 | 92,867.84 | 371,471.36 | 0.00 |
| Oakwood ISD | 1,023,619 | 0.0242665 | 31,567.48 | 7,891.87 | 31,567.48 | 0.00 |
| Corsicana ISD | 107,090 | 0.0025387 | 3,302.56 | 825.64 | 3,302.56 | 0.00 |
| Dew ISD | 1,766,481 | 0.0418773 | 54,476.68 | 13,619.17 | 54,476.68 | 0.00 |
| Teague ISD | 10,393,486 | 0.2463943 | 320,525.76 | 80,131.44 | 320,525.76 | 0.00 |
| Wortham ISD | 1,678,214 | 0.0397848 | 51,754.60 | 12,938.65 | 51,754.60 | 0.00 |
| Mexia ISD | 26,209 | 0.0006213 | 808.28 | 202.07 | 808.28 | 0.00 |
| Fairfield Hospital | 2,444,767 | 0.0579571 | 75,394.40 | 18,848.60 | 75,394.40 | 0.00 |
| Teague Hospital | 388,660 | 0.0092138 | 11,985.92 | 2,996.48 | 11,985.92 | 0.00 |
| TOTAL | 42,182,325 | 1.0000000 | 1,300,865.00 | 325,216.25 | 1,300,865.00 | 0.00 |

## 2020 Employee Salary Schedule

Salaries expressed have been determined based upon a salary schedule adopted by the board of directors for the 2015 Operational Year. Budgeted compensation is based upon an employee's years of experience in a particular job classification, an adjustment for professional education and certification in the profession that are above minimum state requirements, and a performance factor assigned

| Position | Salary Schedule | Position <br> Years | Amount |
| :--- | :--- | :---: | ---: |
| Chief Appraiser | Chief Appraiser | 25 | 81,000 |
| Deputy Chief Appraiser | Deputy Chief Appraiser | 15 | 60,000 |
| Senior Appraiser | Appraiser | 14 | 48,200 |
| BPP Appraiser | Appraiser | 10 | 42,000 |
| AG/Land Appraiser | Appraiser | 1 | 36,000 |
| Appraiser Trainee | Appraiser Trainee | 2 | 29,000 |
| Appraiser Trainee | Appraiser Trainee | 1 | 27,000 |
| Appraiser's Assistant | Para-Professional | 6 | 30,500 |
| Appraiser's Assistant | Para-Professional | 1 | 28,000 |
| Appraiser's Assistant | Para-Professional | 1 | 28,000 |
| Administrative Assistant | Para-Professional | 6 | 30,500 |
| Mapper | Para-Professional | 13 | 35,000 |
| Records Mgmt Clerk | Para-Professional | 2 | 29,000 |
| Customer Service-Exemptions | Para-Professional | 6 | 28,000 |
| Records Mgmt Clerk | Clerical | 1 | 22,500 |
| TOTAL |  |  | $\mathbf{5 5 4 , 7 0 0}$ |

## 2020 Employee Longevity Pay Schedule

The Board of Directors has set the longevity pay rate at 7.5 per month of continious employement service with the disrict, with a limit of 240 months (20 years).

| Position | Service <br> Months | Amount |
| :--- | :---: | ---: |
| Chief Appraiser | 454 | $1,800.00$ |
| Deputy Chief Appraiser | 259 | $1,800.00$ |
| Senior Appraiser | 182 | $1,365.00$ |
| BPP Appraiser | 234 | $1,755.00$ |
| AG/Land Appraiser | 47 | 352.50 |
| Appraiser Trainee | 49 | 367.50 |
| Appraiser Trainee | 21 | 157.50 |
| Appraiser's Assistant | 76 | 570.00 |
| Appraiser's Assistant | 22 | 165.00 |
| Appraiser's Assistant | 21 | 157.50 |
| Administrative Assistant | 101 | 757.50 |
| Mapper | 222 | $1,665.00$ |
| Records Mgmt Clerk | 106 | 795.00 |
| Customer Service-Exemptions | 106 | 795.00 |
|  |  |  |
| TOTAL |  | $12,502.50$ |

